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| **Skills Coach** |
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| **About the Team and the Role**   * Contribute positively to a team culture rooted in integrity, collaboration, and a shared commitment to excellence in education and training. * Manage a caseload of learners effectively, meeting required performance metrics and deadlines with diligence and professionalism. * Collaborate with learners and employers to support the development of vocational, functional, and personal skills aligned with apprenticeship standards or training programmes. * Deliver tailored coaching, mentoring, and guidance that motivates and empowers individuals to achieve their full potential and meet learning goals. * Conduct regular progress reviews, assess learner development, and provide constructive feedback to ensure continuous improvement. * Maintain up-to-date knowledge of industry standards, best practices, and qualification requirements relevant to the sector. * Work closely with internal teams to ensure quality, consistency, and compliance in the delivery of training and assessment. * Champion a learner-first approach by creating an inclusive, supportive, and motivating environment that respects diverse needs and backgrounds. |

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| A group of pink circles on a black background  AI-generated content may be incorrect.**What you will bring to the role (Essentials)**  Do you have the key skills and requirements to be a Skills Coach?   * Proven experience of supporting individuals * Experience of delivering against targets * Knowledge of safe working practices * Knowledge of the Education sector * A-C/9-4 English & Maths GCSE (or equivalent) * Good ICT skills with experience of record keeping and reporting * Effective Communicator * Full UK Driving Licence   All candidates offered an interview for this role will need to provide evidence of their GCSE English and Maths (or equivalent) at interview stage. Please have your certificates ready to be emailed across if you are contacted for an interview.  *This role will close on 05/09/25 and interviews will take place shortly afterwards.*  For more information on the role please contact [David.hewitt@mencap.org.uk](mailto:David.hewitt@mencap.org.uk) or on 07483937543  **Please note:** This job description is not intended to be exhaustive. Duties and responsibilities may evolve over time to reflect the needs of the organisation and the role. |

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| **A person and person posing for a picture  AI-generated content may be incorrect.**  **“This isn’t just a job - it’s a chance to help change the lives of people**  **with a learning disability and their families. If you’re passionate about  making a difference, join Mencap in building a more inclusive future.”** |

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| **Mencap and our Commitment to Safeguarding**  *At Mencap, we value a diverse and inclusive workplace, and we intentionally plan for the success of our colleagues in everything we do. We welcome applications from everyone, so come as you are and join us. Together we are Mencap!*  *Mencap is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff and volunteers to share this commitment.*  *Successful applicants will be subject to appropriate pre-employment checks, including references and, where applicable, an enhanced Disclosure and Barring Service (DBS) check.* |