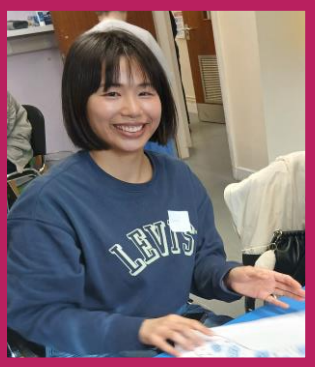


# Regional Volunteering Coordinator (North West and North Wales)



**In this role, you will be responsible for Mencap Volunteering across the following counties:**

Cumbria, Lancashire,  
Clwyd, Derbyshire, Greater  
Manchester, Cheshire,  
Leicestershire,  
Merseyside, Isle of  
Anglesey, Denbighshire,  
Flintshire and Wrexham

## What you will do

- Lead on the promotion and recruitment of volunteers across the North West and North Wales
- Identify areas where volunteers can make a positive difference to the lives of people with a learning disability and support teams in creating new opportunities for volunteers to support Mencap's mission
- Develop strong working relationships with internal teams; supporting them with their volunteer needs within their services and programmes
- Support the wider volunteering team on volunteering projects

## What you will bring

- Excellent communication skills on the telephone, in writing and face to face (E)
- A passion for volunteering (E)
- Good organisational skills and time management (E)
- Self-sufficient and a team player (E)
- Experience in organising one off volunteering days (D)

## Your experience

- Promoting volunteering and recruiting volunteers (E)
- Being an escalation point for volunteering related issues (E)
- Directly Managing Volunteers (E)
- Working independently and as part of a busy team (E)
- Detailed administration (E)

# Regional Volunteering Coordinator (North West and North Wales)



## More information

You will support a range of projects and teams across your region with volunteering. You provide direct support and expertise to other teams with volunteers within Mencap in your region, ensuring a quality approach and sharing great practice across all volunteering activities. You will also drive the creation of new opportunities for volunteers to support our work by building good relationships with other teams. There will be travel required for this post – planned by you and around your schedule.

**This is for a fixed term maternity leave contract until 30<sup>th</sup> January 2026 and can be undertaken on a full or part-time basis.**

Join the team and be part of an organisation passionate about making the UK the best place for people with a learning disability to live happy and healthy lives.

## What will Mencap give you

- Competitive Annual Salary
- 24 days annual leave + all UK bank holidays (pro-rata)
- Full support in the role and training
- Flexible working options

## How to apply

Please apply with an up to date CV and cover letter that demonstrates your skills and experiences relevant for this position by 12<sup>th</sup> June 2025.

Interview Round One will take place on Friday 20<sup>th</sup> June in person in Manchester (exact location tbc)

# Who you can expect to work with

Colleagues  
with a  
Learning  
Disability

Volunteers

Colleagues  
from a  
range of  
Mencap  
teams

Community  
Organisations  
in your region

The  
supportive  
and  
passionate  
Volunteer  
and Inclusion  
Team



## Mencap's values and how they apply to this role

We are  
**Passionate**  
about making  
the world a  
better place

You will be passionate about how you and your team can improve the lives of the people with a learning disability, reflecting always how you and your team can learn and improve

We are  
**Inclusive**  
of everyone

You will be inclusive by making sure that you support all Mencap colleagues and volunteers. Within your team you will work to make sure all voices are heard, and different views listened to

We are  
**Brave**  
we challenge  
and try new  
things

You will be brave by encouraging people to have big ideas about what would make their team the best place to work, and you will test things out and learn from mistakes

We are  
**Positive**  
in our work  
and with each  
other

You will be positive in how you work with your team. You will encourage them to share their own ideas and encourage honest and open conversations about what could be better

We are  
**Kind**  
to everyone

You will be kind and considerate in all your interactions, and will call out any behaviour that is not, so that people feel it is a safe place to work