



Tutor

About the Team and the Role

The Tutor will design and deliver creative lessons to form the education elements of an employability programme to a diverse group of people with a learning disability. Working closely with learners the role will develop learning that supports people to overcome barriers they face to securing paid employment. The Tutor will work closely with a team who provide in work support and secure paid work for learners. The Tutor will work closely with the Quality team to develop a robust curriculum and implement schemes of learning to suit the needs of the learners, including English and maths. The Tutor will develop positive relationships with employers and families with the aim of ensuring successful outcomes for the people we support.

Our employability programmes are Ofsted regulated therefore the Tutor is required to have a full understanding of Ofsted and the Education Inspection Framework.

The Tutor will be responsible for assessing learners progress, identifying areas for development and working collaboratively with colleagues to set out an individualized learning plan.

The Tutor role requires good quality and accurate record keeping to ensure learners are being supported to meet their goals and move on to the next level when applicable.

The Tutor will work with a diverse group of learners and the role will require a flexible/adaptable attitude and approach to teaching.

What you will bring to the role (Essentials)

- A positive attitude and enthusiasm to support young people with SEND
- An ability to manage different situations in a timely and sensitive manner
- Strong communication, record keeping and organisational skills
- An ability to build professional relationships with a variety of stakeholders
- Teaching qualification at level 5 or a level 3 with a willingness to undertake a level 5 qualification post probation (DTLLS, PGCE, CertEd)
- Experience of supporting people in a classroom or workplace setting
- Experience of delivering and assessing functional skills English and maths up to level 2
- Experience of managing a caseload, balancing priorities and delivering to targets
- Passionate and creative with a positive attitude to education
- Effective at record keeping and reporting
- Good classroom management skills and strategies
- Excellent team working skills
- Professional conduct and ability to build positive and effective relationships

Please note: This job description is not intended to be exhaustive. Duties and responsibilities may evolve over time to reflect the needs of the organisation and the role.



We are **passionate**
about making the
world a better place



We are **positive**
in our work and
with each other



We are **brave**
we challenge and
try new things



We are **kind**
to everyone



We are **inclusive**
of everyone



“This isn’t just a job - it’s a chance to help change the lives of people with a learning disability and their families. If you’re passionate about making a difference, join Mencap in building a more inclusive future.”

Mencap and our Commitment to Safeguarding

Mencap is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff and volunteers to share this commitment.

Successful applicants will be subject to appropriate pre-employment checks, including references and, where applicable, an enhanced Disclosure and Barring Service (DBS) check.



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