



What you will do:

The Employer Relationship Manager (ERM) will:

- be accountable for developing and maintaining strategic relationships with employers that enable Mencap to support people with a learning disability into work experience and paid work
- work closely with Head of Development to identify labour market trends, collate accurate and meaningful data, to identify and develop opportunities for Mencap, inform strategy and manage risk
- ensure the delivery teams have the skills and confidence to engage with employers by developing and delivering a range of resources, materials and presentations, and providing training, coaching and mentoring for staff
- manage the Co-Trainer with lived experience of learning disability, and provide learning disability awareness sessions together
- Keep the D365 employer database updated and relevant and use data to inform work
- have dotted line management responsibility for Employer Engagement Officers

About you

You believe in supporting people to achieve their dreams and aspirations

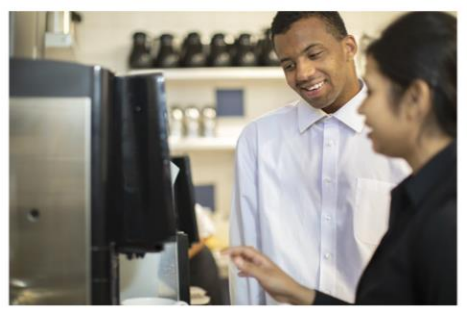
Candidates from all backgrounds welcome! We are looking for people with a passion and drive to improve the lives of people with a learning disability.

What you will bring:

- Employer engagement expertise
- Ability to market to different audiences in a variety of formats
- Ability to write high quality and compelling content
- An understanding of employment and education programmes
- Ability to collaborate, encourage and drive success within teams
- Can plan and manage own workload

Your experience:

- In depth knowledge and experience of engaging with employers and working with a portfolio of relationships.
- Managing a dispersed staff team
- Data capturing, reporting, quality & compliance
- Some prior experience of marketing, social media and comms
- Providing and delivering training, coaching and mentoring



More information about the role:

The role sits across the Mencap Training Academy and Mencap's Employ Me programme. We want to develop and grow provision to enable more people with a learning disability to play an active role in the communities in which they live. Employer engagement is an essential part of this and the success of our programmes.

This post will suit someone who is able to think on their feet, enjoys variety in their role, is a good communicator, can creatively problem solve and who can work well on their own and as part of a wider team.

The role is home-based but with regular travel and overnight stays as required.

Join the team and be part of an organisation passionate about making the UK the best place for people with a learning disability to live happy and healthy lives.

What will Mencap give you

- A rewarding and challenging role where you can make a positive impact on the lives of people with Special Educational Needs and/or Disabilities.
- Passionate and driven colleagues that work to Mencap's values.

How to apply

Please apply with an up-to-date CV that demonstrates your skills and experiences relevant for this position.

If you require any further information please contact our Recruitment Team: kirsty.ford@mencap.org.uk

Who you can expect to work with

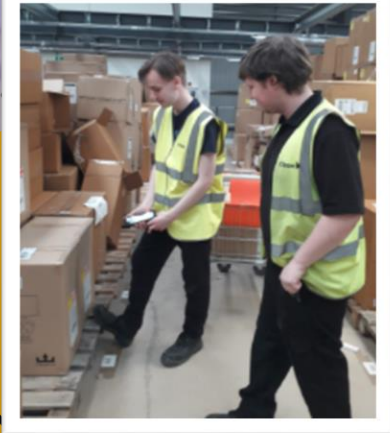
Head of
Development

Careers Lead

Employers

Lifestyles &
Work
colleagues

Fundraising,
Marketing &
Comms



Mencap's values and how they apply to this role

We are
Passionate
about making
the world a
better place

Demonstrate real passion for seeing people with a learning disability accessing employment and community opportunities

We are
Inclusive
of everyone

Incorporates people with a learning disability, champions people's rights and challenges inequality both internally and externally.

We are
Brave
we challenge
and try new
things

A desire to develop and grow Mencap's work, embracing positive change and wanting to strive forward.

We are
Positive
in our work
and with each
other

Having the right attitude at work. Motivating others. Looks for solutions when faced with challenge.

We are
Kind
to everyone

Always respectful to colleagues. Supports others, recognises and values others' opinions, even when different to their own.