

Data & Applications Architecture and Governance Manager



About you

A great collaborator who can lead the drive compliance with architecture and governance processes

What you will do

- Reporting to the Head of Data & Applications you will be responsible for leading the architectural strategy and governance framework for Mencap's data & applications.
- You will develop and maintain Mencap's information, data & applications architecture, aligned with business goals, regulatory requirements, and industry best practices
- You will lead and develop Mencap's maturity in data and information governance, creating and maintaining Mencap's Data & Information Governance Framework and driving the adoption of information governance principles across Mencap.
- Work collaboratively with Mencap colleagues and external partners to ensure alignment with information architecture and relevant governance areas.
- Work in close collaboration with Head of Information Security and Data Protection Officer ensuring information and applications are secure, protected and well managed
- Work closely with the Data Engineers and Architecture & Governance team, maintaining and developing logical and physical data models, and maintaining metadata;
- Be subject matter expert in data architecture and governance, keeping abreast of trends but ensuring Mencap's approach is pragmatic and driven by organisation needs, not tech trends;
- You will work collaboratively internally and externally, building supportive, trusting and professional relationships with colleagues at all levels of the organisation.

“You will get to work with colleagues who are passionate about using technology and data to drive positive change. You have the opportunity to make a real difference to people's lives.”

Data & Applications Architecture and Governance Manager



About you

You have a passion for all things data architecture and governance

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"The right attitude and living our values is really important. You need be willing to learn, grow and change for yourself and for Mencap's future." Adam

What you will bring

- You will have a strong background in leadership of data and applications architecture and governance.
- You will be able to
 - Communicate complex technical concepts to non-technical stakeholders.
 - Build and maintain effective relationships with external partners, vendors, and consultants.
 - Drive change, implementing effective processes and standards.
 - Manage complexity, ambiguity and uncertainty whilst remaining focussed on achieving the organisational objectives.
- You will be
 - Politically aware, understanding different agendas and priorities.
 - Resilient and able to deliver high standards within deadlines.

If you are a dynamic, enthusiastic architecture and governance professional who wants to make a real difference - we'd love you to apply!

Your experience

- Significant experience working in a Senior Information, Data or Applications Governance role
- Deep knowledge of
 - Architecture and Governance frameworks, and how to implement these across an organisation.
 - Data and application modelling, classification, semantics, lifecycle, structure.
 - Master/Reference/Metadata management.
 - The data lifecycle and where information management supports this process.
 - Data Integration methods (request/response; batch; pub/sub, ETL/ELT).
 - Relevant regulatory / legislative requirements, including GDPR.
- The following would be an advantage
 - Relevant information architecture and/or relevant data governance certification(s).
 - Experience of leading analysts to deliver architecture and governance frameworks.
 - Experience with developing and rolling-out Data Literacy initiatives across an organisation.
 - Not for Profit / Charity experience.

Who you can expect to work with

Head of Data & Applications, Director of IT, Data & Digital

Project Teams and sponsors across Mencap

All leaders and teams across IT, Digital and Data

Director of Governance, and a wide range of senior executives

Heads of Security, Risk and Audit



▶ [Click here to listen to what our colleagues think](#)

Mencap's values and how they apply to this role

We are **Passionate** about making the world a better place

You will be passionate about how you and your team can improve the lives of the people with a learning disability, reflecting always how you and your team can learn and improve

We are **Inclusive** of everyone

You will be inclusive by making sure that your services support all Mencap colleagues and volunteers. Within your team you will work to make sure all voices are heard and different views listened to

We are **Brave** we challenge and try new things

You will be brave by encouraging people to have big ideas about what would make their service/team the best place to work and you will test things out and learn from mistakes

We are **Positive** in our work and with each other

You will be positive in how you work with your team. You will encourage them to share their own ideas and encourage honest and open conversations about what could be better

We are **Kind** to everyone

You will be kind and considerate in all of your interactions, and will call out any behaviour that is not, so that people feel it is a safe place to work