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| **Relief Job Coach - Employ Me** |
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| **About the Team and the Role**  As a Relief Job Coach will report into a Job Coach Agency Programme Coordinator who will be responsible for the delivery Job Coach Agency, working in partnership with the Mencap Training Academy, Employ Me delivery and networks.  The Relief Job Coach will provide on-the-job support to people with a learning disability in the workplace, ensuring that identified individual learning targets are achieved, work skills are developed, and paid employment is sustained.  The Job Coach will liaise with employers to understand their business and job roles, they will provide feedback and support, ensuring successful outcomes and greater independence for people we support.  The post holder will need to work closely with employers and partners to ensure successful outcomes for the people supported. This role is largely externally focussed so will require a high level of professional conduct. Each individual and employer will be unique so the Relief Job Coach will need to be highly flexible and adaptable. |

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| A group of pink circles on a black background  AI-generated content may be incorrect.**What you will bring to the role (Essentials)**   * A positive attitude and enthusiasm to support people with learning disabilities, difficulties and autism in workplace settings * Professional conduct and the ability to be flexible/adaptable in different situations and workplaces. * Able to manage different situations in a sensitive * An ability to work independently as well as part of a team * An understanding of employment and education programmes * An ability to plan and manage your own workload and build professional relationships with a variety of stakeholders * Experience of reporting and recording progress and achievement * Understanding of working in a person-centred way   **Please note:** This job description is not intended to be exhaustive. Duties and responsibilities may evolve over time to reflect the needs of the organisation and the role. |

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| **A person and person posing for a picture  AI-generated content may be incorrect.**  **“This isn’t just a job - it’s a chance to help change the lives of people**  **with a learning disability and their families. If you’re passionate about  making a difference, join Mencap in building a more inclusive future.”** |

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| **Mencap and our Commitment to Safeguarding**  *Mencap is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff and volunteers to share this commitment.*  *Successful applicants will be subject to appropriate pre-employment checks, including references and, where applicable, an enhanced Disclosure and Barring Service (DBS) check.* |